

## Uniform Policy

### **General**

With the exception of official non-uniform days all pupils are required to wear school uniform every school day and this uniform must conform to the shades, styles, textures and colours determined by the school and in keeping with the uniform stocked by the school suppliers. Uniforms should be clean and tidy at all times and it should be worn in full, to and from school, as well as in public, inclusive of a blazer in the Prep and Senior schools (when the weather permits).

The full uniform list is available on the school website. The list shows the variations for each part of the school and gives details of the official school suppliers.

### **Hats – “No hat, no play”**

In the Prep and Pre-Prep Schools, we operate a “no hat, no play” rule throughout the year and all children will require a Cranleigh sunhat or cap when outdoors in non-shaded areas. In the Senior School, pupils are deemed old enough to decide for themselves whether they need to wear one or not.

### **Shoes & socks**

All pupils should wear flat soled non-marking, black, leather shoes which should be properly polished. Sketchers, canvas and shoes that are made by sports brands are not allowed. All pupils should wear socks that cover their ankles, grey for boys and white for girls. In the Pre-Prep, girls may wear navy blue tights or full-length leggings under their dresses instead of socks.

### **Skirt Length**

Due to local sensitivities, girls’ skirts should reach below their knees. This is also an ADEK requirement. Class Teachers are expected to play their part in enforcing this dress code.

### **School Bags**

Pupils in the Prep and Senior schools have a choice of three bags: the Cranleigh backpack, satchel or games bag (or any combination). Pre-Prep pupils must have a compulsory Cranleigh backpack (FS1 - Year 2) and a compulsory drawstring bag for swimming (FS1 Nursery - Year 2). Any non-Cranleigh bags



## Uniform Policy

including wheelie style cabin bags will not be permitted in the Pre Prep and Prep Schools. Pupils in the Senior School are allowed to use a plain black or navy blue bag without any distinctive logos or colour.

### **Blazers**

Blazers for Prep and Senior school students must be worn in all assemblies and for all formal occasions. E.g. school photos, meeting visitors, guest speakers.

### **Jewellery, tattoos, and make-up**

No jewellery or make-up is permitted and this includes friendship bands and bracelets. Pupils who have tattoos should ensure that these remain covered up all the time. Girls may wear a single set of discrete stud earrings but these must be removed for PE and CCAs if required.

### **Hair**

Girls' hair may be long or short but if long, i.e. below the chin, it must be tied back; discreet navy blue hair accessories or official tartan hair accessories only. The only exception to this is in the Senior School where girls are allowed to wear their hair down. All boys' hair, excluding Sixth Form boys, should be cut to a conventional short style i.e. off the collar, above the ears and with a short fringe. Hair colouring must be in a natural colour only and gel may not be worn.

### **Watches**

Wearing a watch is a good idea as the children get older and become more independent, However, we strongly recommend that the watch is named. Watches vary tremendously in value and we ask you to use your judgment as the school will not be held liable for any losses incurred. All watches (including fitness watches) must be removed for PE and some CCAs and pupils may be required to remove watches for examinations.

Smart watches fall under the Responsible use Policy for electronic devices and rules for Mobile Phones. Pupils wearing smart watches will be asked to remove them during exam sessions.

### **Mobile Phones**

## Uniform Policy

Mobile phones are not allowed to be carried by students in both the Pre-Prep and Prep Schools. If pupils need to contact parents, they should gain permission from their teacher or tutor and then use the phone at reception.

Any phones brought in by students in the Prep School will be held at the Junior School Office until they are collected by a parent. If there is a need for any exception to this requirement, parents should discuss this with the Head of Prep School.

In the Senior School, pupils may have a mobile phone in school, but are not allowed to use them until after school hours. At this time, phones should be used sparingly and outside the school building. If the class teacher believes that a lesson can best, or only, be accessed by use of a phone, then the decision to permit the pupil to use their phone is at the class teacher's discretion. However, it should be noted that our 121 device policy means that all Senior students are in possession of a laptop or tablet and therefore use of a phone should be rare. There is a zero tolerance policy on use of phones in corridors between lessons or during lunch time.

Sixth Formers are permitted the use of a phone in the Sixth Form Common Room only. Sixth Formers should support staff in maintaining high standards and not have their phones, nor attached headphones or airpods, on show whilst in other areas of the school.

If a mobile phone is misused according to the above, the phone is confiscated, and the behaviour ladder followed. The phone is placed in the HOY office or reception to be collected at the end of the day by the student. For repeat offenders, parents are to be contacted and are required to pick up the phone from reception when convenient with the HOY/pastoral team informing parents and an escalation sanctioned if required. If the student refuses to hand the phone over, the school behaviour policy is to be followed and pastoral team to follow up if escalation is required

### **Headphones**

Headphones may be used as a teaching tool to facilitate learning. This is at the discretion of the teacher and headphones should only be used in lessons. Students are not permitted to wear or use headphones outside of the classroom, unless instructed to do so by a member of staff for learning purposes.

### **Naming of clothes**



## Uniform Policy

It is particularly important that all uniform items are named so that lost property can be reunited with its owner quickly. Any lost property which is found should be placed in the lost property areas. Lost property whose owner can be identified is returned to its owner on a regular basis.

### PE Uniform

Please see detailed information at the following links:

- [Pre-Prep](#)
- [Prep](#)
- [Senior](#)

The school reserves the right to refuse entry to pupils who persistently (i.e. after reasonable warning) refuse to follow the school uniform and dress codes.

### Summary Table

	Pre-Prep	Prep School	Years 9 to 11
Must wear a hat	Yes	Yes	No
Black leather shoes	Yes	Yes	Yes
Socks to cover ankle	Yes	Yes	Yes
Skirt to cover knees	Yes	Yes	Yes
School bag: Satchel, backpack and games bag	Yes	Yes	Yes



## Uniform Policy

Own bag: (blue or black)	No	No	Yes
Jewelry and makeup	No	No	Light, neutral
Hair tied up	Yes	Yes	No
Regular watch	Yes	Yes	Yes
Smart watch	No	No	Yes
Watch with photo or video capability	No	No	No

### Year 12 and 13

<p><b>Boys:</b></p> <ul style="list-style-type: none"> <li>• Dark two-piece suit</li> <li>• Formal light coloured shirt</li> <li>• Tie – Cranleigh Sixth Form or House</li> <li>• Plain pull-over - must be over a shirt.</li> </ul>	<p><b>Girls:</b></p> <ul style="list-style-type: none"> <li>• Formal top and/or jumper, non-hooded – plain or subtle patterns, covered shoulders and of an appropriate cut</li> <li>• Formal trousers or skirt (at or below the knee) and of an appropriate cut</li> <li>• Plain tights</li> <li>• flat or less than two inch heeled shoes</li> </ul>
<ul style="list-style-type: none"> <li>• Blazers/suit jackets to be worn by all Sixth Formers for assemblies and formal events</li> <li>• Sixth Form lanyard (with photo card)</li> <li>• Formal, dark, polishable shoes</li> </ul>	

All sections of this policy are reviewed annually.

Reviewed by: Sean Mcdermott Assistant Principal Pastoral  
 Final reviewed by: Vice Principal Partnerships & Engagement  
 Reviewed: 31/08/2024  
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