

Cranleigh Extended Project Qualification (EPQ) Policy

September 2025

The Extended Project Qualification (EPQ) is an opportunity for students to develop and demonstrate their skills in independent research, critical thinking, independence and project management. This qualification is a personal endeavour, reflecting each student's interests and future pathways. As such, it is essential that students approach the EPQ with a high degree of integrity, accountability, and commitment to producing original work.

Integrity and Plagiarism: Students are expected to produce work that is entirely their own. The EPQ is an independent project that reflects the student's research, ideas, and conclusions. All sources of information, including books, articles, websites, interviews and other media, must be properly cited and referenced in accordance with academic standards. A record of all research must be kept. All work must be completed on Teams to allow us to monitor and provide feedback. This is one of the ways we authenticate the work for submission to the exam board and a requirement.

Understanding Plagiarism: Plagiarism is the act of presenting someone else's work, ideas, or expressions as your own. This includes copying text without proper citation, using someone else's ideas without acknowledgment, and submitting work that has been written by someone else (including AI). Plagiarism is a serious academic offence and will result in disqualification from the EPQ. All EPQ submissions will be checked using plagiarism detection software. Students must ensure their work is original and free from plagiarism before submission. This includes the use of AI.

Accountability and Independent Learning: The EPQ is designed to be an independent project, requiring students to take full responsibility for their learning and progress. Students must set their own targets, manage their time effectively, and seek support when needed. We will provide deadlines for checkpoints to support this process. Regular reflection on progress and challenges is encouraged, and students must maintain a project log to document their journey.

Seeking Guidance: While the EPQ is an independent project, students are not expected to work in isolation. It is a requirement of all students to have a Cranleigh staff supervisor to support and authenticate their work. It is a requirement of students to secure a supervisor and seek support if having difficulty with this. Supervisors are

available to provide guidance, feedback, and support throughout the process. However, it is the student's responsibility to seek this help when necessary and to attend scheduled meetings. Students should be proactive in addressing any issues or concerns that arise during the project. This will be reflected in their A01 marks.

Timeline: Students are expected to adhere strictly to the project timeline, meeting all deadlines for drafts, final submissions, and presentations. Failure to meet these deadlines will result in the student not being able to continue with the EPQ. It is crucial that students manage their time effectively and communicate with their supervisor if any issues arise.

Communication with Parents: The school recognises the importance of keeping parents informed about their child's progress in the EPQ. School reports will indicate the progress students are making towards these milestones. If the effort grade is below a '3' then this indicates the student is falling behind or in danger or missing a key deadline. Parents are encouraged to support their child's independent learning journey by providing encouragement, helping them manage their time effectively and by regularly checking in with them.

Parental Involvement: While parents play a significant role in supporting their child, it is crucial that the work remains the student's own. Parents should encourage independence and refrain from directly contributing to the content of the project.

The EPQ is an exciting and rewarding opportunity for students to take ownership of their learning and showcase their abilities. By adhering to this policy, students will ensure that their work is conducted with integrity and accountability, reflecting the true value of their effort and commitment.

Student Name and Signature
